

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

September 26, 2011

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of September 19, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 1. Accept, Award and/or Reject, County Bid #CT-1523- The Cleveland County Treasurer's Office has one (1) Sharp ARBC260 Digital Copier/Printer for sale by sealed bid.
 2. Discussion, Consideration and /Or Action to approve the renewal of County Bid #HD-1479 – Janitorial Service Contract for the Cleveland County Health Department located at 224 S. Chestnut, Moore, OK and 250 12 Avenue N.E., Norman OK, with Facility Care Inc. All terms and conditions will remain the same. The renewal period will be from October 4, 2011 through October 3, 2012.
- F. Old Business:
 1. Approve the minutes of the Regular Meeting of September 6, 2011.
 2. Approve the minutes of the Regular Meeting of September 12, 2011.
 3. Discussion, Consideration and/or Action to approve the Contract between the County Sheriff's Office and Converstant Technologies, Inc. to provide Inmate Payphone Service for the location of 203 S. Jones, Norman, OK. The term will be from October 1, 2011 through January 5, 2012. Compensation will be as follows:
 - * 52.0 % Commission on all gross billable collect calls.
 - * 52.0 % Commission on direct pay collected from Visa, Master Card & Western Union.
 - * 52.0 % Commission on all inmate debit calls.
 4. Discussion, Consideration and/or Action to approve the Contract between the County Sheriff's Office and Converstant Technologies, Inc. to provide Inmate Payphone Service for the location of 2550 W. Franklin Road, Norman, OK. The

term will be from January 6, 2012 through September 30, 2012. Compensation will be as follows:

* 52.0 % Commission on all gross billable collect calls.

* 52.0 % Commission on direct pay collected from Visa, Master Card & Western Union.

* 52.0 % Commission on all inmate debit calls.

G. Items of Business:

1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.

2. Approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 53,886.57
b. Sheriff’s Revolving Fund	\$ 46,454.45
c. Sheriff’s Property Forfeiture Fund	\$ 24,425.54
d. Sheriff’s Environmental Reward Fund	\$ 6.50
e. Sheriff’s Courthouse Security Service Fee	\$ 3,729.50
f. Sheriff’s Jail Fund	\$ 7,056.88
g. Treasurer’s Certification Fee Fund	\$ 4,930.00
h. County Clerk’s Lien Fee Fund	\$ 2,440.28
i. County Clerk’s Preservation Fee Fund	\$ 25,315.34
j. Court Clerk’s Revolving Fund	\$ 10,962.31
k. Fair Board Fund	\$ 14,981.50
l. Bridge Capital Improvement	\$ 890.30
m. Highway Unrestricted	\$513,913.70
n. County Commissioner’s Building Fund	\$ 18.45
o. Sales Tax Fund	\$612,515.51
p. County Bridge & Road Improvement Fund	\$ 68,577.46
q. County Detention Transition Account Fund	\$ 26,508.90
r. S.T.O.P. Violence Against Women Grant	\$ 2,616.17
s. DA Incarceration Cost Fund	\$ 640.06
t. Drug Court Revolving Fund (Adult)	\$ 805.60
u. Sheriff’s Commissary Fund	\$ 1,985.03
v. Assessor’s Revolving Fund	\$ 1,281.28

3. Discussion, Consideration, and/or Action to approve the July, 2011 monthly report of Shari Kinney, Cleveland County Health Department.

4. Discussion, Consideration and/or Action to approve the Resolutions for Disposing of Equipment from the Cleveland County Commissioners:

#B645.0001 Gramin Portable Car Navigation GPS Receiver Junked

5. Discussion, Consideration and/or Action to approve the Resolutions for Disposing of Equipment from the Cleveland County Health Department for the following inventory items:

#1327	Refrigerator	Surplus-Traded
#1894	Condenser	Surplus-Traded
#1892	Furnace	Surplus-Traded
#1893	Furnace	Surplus-Traded
#1664	Hot Water Heater	Surplus-Traded
SI104-12	Filing Cabinet	Surplus-Traded
#1379	Filing Cabinet	Surplus-Traded
#0047	Desk	Surplus-Traded
#0767	Side Arm Chair	Surplus-Traded
#1436	Chair	Surplus-Traded
#0337	Chair	Surplus-Traded
#0555	Executive Swivel Chair	Surplus-Traded
#0769	Executive Swivel Chair	Surplus-Traded
#0770	Executive Swivel Chair	Surplus-Traded
#0773	Executive Swivel Chair	Surplus-Traded
#1614	Chair	Surplus-Traded
#1615	Chair	Surplus-Traded
#1501	Executive Hi-Chair	Surplus-Traded
#1462	Chair	Surplus-Traded
#0724	Guest Chair	Surplus-Traded
#0725	Guest Chair	Surplus-Traded
#0726	Guest Chair	Surplus-Traded
#0727	Guest Chair	Surplus-Traded
#0728	Guest Chair	Surplus-Traded
#0729	Guest Chair	Surplus-Traded
#0730	Guest Chair	Surplus-Traded
#0731	Guest Chair	Surplus-Traded
#0732	Guest Chair	Surplus-Traded
#0733	Guest Chair	Surplus-Traded
#0033	Bookcase	Surplus-Traded
#0327	Bookcase	Surplus-Traded
#SI106-5	Bookcase	Surplus-Traded
#106-15	Bookcase	Surplus-Traded
#106-10	Bookcase	Surplus-Traded
#109-4	Storage Cabinet	Surplus-Traded
#110-10	Table	Surplus-Traded
#110.9?	Table	Surplus-Traded
#1916	Computer Workstation	Surplus-Traded
#0723	Conference Table	Surplus-Traded
#110-6	Artco-Bell Trap table	Surplus-Traded
#1432	Articulating Keyboard	Surplus-Traded
#0469	Bookcase	Surplus-Traded
#0561	Bookcase	Surplus-Traded
#1833	CD-RW Burner	Surplus-Traded
#1834	CD-RW Burner	Surplus-Traded
#1835	CD-RW Burner	Surplus-Traded
#102.121	Chair	Surplus-Traded
#102.123	Chair	Surplus-Traded
#102.124	Chair	Surplus-Traded

#102.125	Chair	Surplus-Traded
#102.130	Chair	Surplus-Traded
#102.87	Chair	Surplus-Traded
#102.91	Chair	Surplus-Traded
#0334	Chair	Surplus-Traded
#0335	Chair	Surplus-Traded
#0336	Chair	Surplus-Traded
#0434	Swivel Desk Chair	Surplus-Traded
#0438	Chair	Surplus-Traded
#0439	Chair	Surplus-Traded
#0440	Chair	Surplus-Traded
#0441	Chair	Surplus-Traded
#0442	Chair	Surplus-Traded
#447	Chair	Surplus-Traded
#448	Chair	Surplus-Traded
#0510	Side Arm Chair	Surplus-Traded
#0981	Secretarial Chair	Surplus-Traded
#0983	Secretarial Chair	Surplus-Traded
#1311	Chair	Surplus-Traded
#1385	Chair	Surplus-Traded
#1500	Task Chair	Surplus-Traded
#1908	Chair	Surplus-Traded
#0709	Computer Table	Surplus-Traded
#105.38	Desk	Surplus-Traded
#0547	Double Pedestal Desk	Surplus-Traded
#0741	Exam Table	Surplus-Traded
#1289	Fan	Surplus-Traded
#1293	Fan	Surplus-Traded
#1294	Fan	Surplus-Traded
#0562	File Cabinet	Surplus-Traded
#1642	File Cabinet	Surplus-Traded
#1919	Hearing Helper PFM System	Surplus-Traded
#1381	Hutch	Surplus-Traded
#0386	Lamp	Surplus-Traded
#0558	Desk Lamp	Surplus-Traded
#1281	Literature Sorter	Surplus-Traded
#0752	Pediatric Scale	Surplus-Traded
#1729	Printer	Surplus-Traded
#220-6	Projection Screen	Surplus-Traded
#0975	Compact Refrigerator	Surplus-Traded
#507.4	Scales	Surplus-Traded
#1264	UV Light	Surplus-Traded
#1737	Table	Surplus-Traded
#1996	Table	Surplus-Traded
#0710	Typing Stand	Surplus-Traded
#102.59	Lounge Chair	Surplus-Traded
#102.60	Lounge Chair	Surplus-Traded
#102.61	Lounge Chair	Surplus-Traded
#102.62	Lounge Chair	Surplus-Traded
#102.63	Lounge Chair	Surplus-Traded
#SI 105-5	Desk	Sold
#SI 105-6	Desk	Sold

#0443	Chair	Surplus-Junked
#102-93	Chair, Auditorium	Surplus-Junked
#102-94	Chair, Auditorium	Surplus-Junked
#102-95	Chair, Auditorium	Surplus-Junked
#102-96	Chair, Auditorium	Surplus-Junked
#102-97	Chair, Auditorium	Surplus-Junked
#102-98	Chair, Auditorium	Surplus-Junked
#102-99	Chair, Auditorium	Surplus-Junked
#102-100	Chair, Auditorium	Surplus-Junked
#102-101	Chair, Auditorium	Surplus-Junked
#102-102	Chair, Auditorium	Surplus-Junked
#102-103	Chair, Auditorium	Surplus-Junked
#102-104	Chair, Auditorium	Surplus-Junked
#102-105	Chair, Auditorium	Surplus-Junked
#102-106	Chair, Auditorium	Surplus-Junked
#102-107	Chair, Auditorium	Surplus-Junked
#0178	File Cabinet	Surplus-Traded
#0740	Floor Lamp	Surplus-Traded
#1251	Lamp	Surplus-Traded
#01058	Literature Organizer	Surplus-Traded
#1498	Workstation	Surplus-Traded
#0506	Floor Lamp	Surplus-Traded
#0179	File Cabinet	Surplus-Traded
#01042	Fan	Surplus-Traded
#1133	Printer Stand	Surplus-Traded
#1145	Desk Organizer	Surplus-Traded
#1484	Peanut Workstation	Surplus-Traded
#1537	Printer	Surplus-Traded
#0428	Cabinet	Surplus-Traded
#0429	Cabinet	Surplus-Traded
#1231	Transcriber	Surplus-Traded
#1503	Camera	Surplus-Traded
#0227	Camera	Surplus-Traded
#0761	Side Arm Chair	Surplus-Traded
#0762	Side Arm Chair	Surplus-Traded
#0764	Side Arm Chair	Surplus-Traded
#0765	Side Arm Chair	Surplus-Traded
#0766	Side Arm Chair	Surplus-Traded
#0771	Executive Swivel Chair	Surplus-Traded
#1508	Chair	Surplus-Traded
#102.132	Chair	Surplus-Traded
#1494	Task Seating	Surplus-Traded

6. Discussion, Consideration, and/or Action on the maintenance agreement between the Cleveland County Commissioners’ Office and Oklahoma Office Systems, LLC, for maintenance on a Konica Minolta C363 at the cost per copy rate of .049 color and cost per copy rate of .0071 for black and white.
7. Discussion, Consideration, and/or Action on the Bridge and Approach Plans for County Bridge over Buckhead Creek located in District #2, Project #STP-114D(176) Co. State Job Piece #23766(04).
8. To consider and /or approve a renewal Commercial Pest Control Agreement between Terminix and Cleveland County Health Department for 250 12th Ave. NE, Norman 73071. The agreement is for 12 months unless canceled and will automatically continue on a quarterly or monthly basis until canceled by either party by a 30 day notice. The health department will pay a fee of \$148 quarterly for regularly scheduled service and no charge for extra services.
9. Discussion, Consideration and/or Action to approve the Allocation of Alcoholic Beverage Tax in the amount of \$30,680.04.
10. Discussion, Consideration, and /or Action on the Invoice #1788 from Pottawatomie County Public Safety Center for August 2011 Inmate Housing in the amount of \$17,728.00.
11. To Consider and/or Approve a Contract between Cleveland County Health Department and Chio Saetern for services as a Teaching Assistant for the Early Foundations Replication Project from October 1, 2100 to June 30, 2012.
12. Discussion, Consideration, and/or Action regarding approval of agreement between the Cleveland County Sheriff and Aramark Correctional Services, LLC for food services for the county jail inmates at new facility as prescribed by state and federal jail standards at an individual rate as listed of approximately \$1.20 per meal and also provide commissary services to the County jail and pay County 25% on net sales. Contract term will be through June 30th, 2012 and renewable by agreement for 5 successive 1 year periods.
13. Discussion, Consideration, and/or Action regarding a determination or direction about a plan or decision for the old county jail facility and/or request for the study and presentation of use alternatives or demolition.
14. Approve the following Blanket Purchase Orders submitted from the following Departments:

a.	<u>Commissioners:</u>		
	12-1911 – R2	Shawn Blackburn	\$ 300.00
b.	<u>District #1 Warehouse:</u>		
	12-1909 – T2A	Fox Building Supplies	\$1,200.00

c.	<u>District #2 Warehouse:</u>		
	12-1863 – T2A	Zep Sales & Service	\$1,000.00
	12-1943	Weldon Parts Inc.	\$1,500.00
d.	<u>District #3 Warehouse:</u>		
	12-1906 – T2A	American Logo & Sign, Inc.	\$1,000.00
e.	<u>Building Maintenance Department:</u>		
	12-1896 – SM2	Natural Water Co.	\$ 300.00
	12-1897 – SM2	Gexpro	\$2,000.00
f.	<u>Health Department:</u>		
	12-1817 – MD2	Lowe’s Companies, Inc.	\$ 500.00
g.	<u>Sheriff’s Office:</u>		
	12-1793 – CFBRE2	O’Reilly Automotive	\$1,000.00
	12-1794 – CFBRE2	Copelin’s Office Center	\$1,000.00
	12-1795 – CFBRE2	Alameda Animal Hospital, Inc.	\$ 500.00
	12-1830 – CFBRE2	Waste Disposal Services, Inc.	\$ 300.00
	12-1837 – CFBSCAGmt2	ADT Security Services, Inc.	\$ 104.97
h.	<u>Cleveland County Justice Center:</u>		
	12-1792 – CCJC2	United Refrigeration, Inc.	\$ 500.00
	12-1820 – CCJC2	Elite Equipment Company, Inc.	\$ 500.00
	12-1826 – CCJC2	Capital City Processors, L.L.C.	\$ 375.00
	12-1836 – CCJC1C	Liquid Capital Exchange, Inc.	\$2,500.00
	12-1859 – CCJC2	Concentra Medical Centers	\$1,000.00
i.	<u>Cleveland County Treasurer:</u>		
	12-1856 – CFC1C	State Auditor & Inspector	\$ 525.00
j.	<u>Cleveland County Purchasing:</u>		
	12-1857 – SP1C	State Auditor & Inspector	\$ 250.00
k.	<u>OSU Extension Center:</u>		
	12-1861 – E2	Copelin’s Office Center	\$1,500.00
l.	<u>Cleveland County Fair Board:</u>		
	12-1881 – FF2	UniFirst	\$ 500.00
m.	<u>Cleveland County Clerk:</u>		
	12-1904 – F1C	State Auditor & Inspector	\$1,000.00

15. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-5027 – R3	12-0426 – T2A
	12-0437 – T2A
12-0501 – B2A	
12-0554 – CCJC2	
12-0862 – CCJC2	

16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$	674,426.79
b. Highway Fund		110,882.91
c. Health Fund		18,068.67
d. Sheriff Service Fee Fund		1,166.32
e. Sheriff Revolving Fund		6,157.11
f. County Detention Transition Acct. Fund		12,822.76
g. SCA2010 Grant Fund		34.99
h. Treasurer’s Certification Fee Fund		77.00
i. County Clerk Preservation Fee Fund		9,477.37
j. Fair Board Fund		1,910.47

FY 10/11

a. General Fund	\$	9,952.00
b. Highway Fund		2,000.00

17. Discussion, Consideration, and/or Action to rescind the action passed on September 12, 2011 of Item #13 – Discussion, Consideration, and/or Action regarding approval of a redistricting / reapportionment plan for Cleveland County Commissioners’ Districts, (1), Two (2), and Three (3) as is required pursuant to 19 O.S. §321(A) based upon publication of the latest Federal Decennial Census and a resolution adopting such plan.


H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

Date & Time Posted: 09-23-11 A08:55 RCVD


County Clerk

